

MIA Madrasah Parent Information Booklet



MIA MADRASAH

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Parent Information Booklet

Welcome Message from the CEO

Thank you for selecting Markaz Imam Ahmad and choosing to partner with us for your child's Islamic education.

Being familiar with the processes and procedures of a new place can really help your child settle in. The purpose of the booklet is to inform parents of the ways that MIA Madrasah operates and facilitates its Saturday program.

If there are any inquiries, please do not hesitate to ask our friendly staff.

Kind regards,

Sh. Abu Adnan

CEO of MIA

Communication is essential between us

We'll have your details from the enrolment process, so you may like to take note of these contact points.

Website: www.mialiverpool.com.au

Office landline: 02 8712 9219

Email: madrasah@mialiverpool.com.au

Office Operating Hours: As per lesson schedule

MIA Madrasah Staff

Madrasah Principal:	Ust Ali Assaad
Madrasah Manager:	Halima Kabbout
Administration Officer:	Halima Kabbout
Qur'an Coordinators:	Ust Labib Ahmed & Ust. Rana Umm Azzam
Islamic Studies Coordinators:	Ust Labib & Ust Ali Assaad
Student Counsellors:	Marita Davies*, Ust. Mohamed Rima* & Ust Ali Assaad*
First aid officers:	Ust Ali Assaad & Sis Halima

**by appointment only.*

MIA Madrasah Vision

MIA Madrasah has been established to facilitate the spiritual, social, emotional and physical wellbeing of our future generation, our children, teenagers and young adults.

Rigour

We have high expectations of both our students and our staff.

As educators, we have set ourselves the highest standards of excellence, both personally and professionally, and we strive to achieve those standards in everything we do. By example, we expect the same of our students. These standards and expectations challenge all of us to excel.

Relevance

We also recognise the differing circumstances and needs of our students as individuals and are dedicated to achieving the best possible outcomes for all.

Our approach to education is dynamic and alive, and accordingly we strive to create and adapt our learning environments to reflect the requirements of each of our students in an ever-changing society.

Relationships

Our relationships are based on trust, mutual respect and the acceptance of rights and responsibilities within the College community. We recognize the value of actively working in a positive partnership with parents/carers, students, staff and the wider community in providing a quality education

Quran & Islamic Studies

The curriculum utilised at MIA is specifically designed for the Australian context, facilitating the navigation of cultural differences that comes with living in a diverse and multicultural society allowing for a holistic approach to the implementation of Islamic practices and culture. Our primary focus is to establish the foundational principles of Tawhid and Iman within the spiritual wellbeing of our students, nurturing their Islamic identity and providing a safe environment for them to flourish as believers.

Ust Ali Assaad
MIA Madrasah Principal

The School Day

Periods	Time
1. Morning Admin Routine	9am – 9:10am
2. Quran Tajweed Rules	9:10am – 9:50am
3. Quran Memorisation	9:50am – 10:15am
4. Quran Tafsir	10:15am – 10:30am
5. Recess	10:30am – 10:40am
6. Islamic Studies – Lesson 1	10:40am – 11:20am
7. Islamic Studies – Lesson 2	11:20am – 12pm
8. Lunch	12pm – 12:20pm
9. Islamic Studies – Lesson 1 & 2 Consolidation	12:20pm – 1pm
10. Wuduu + Sunnah (4 Rakaat)	1pm – 1:15pm
11. Salaat + Sunnah (2 Rakaat)	1:15pm – 1:30pm

MIA Madrasah strictly starts at 9am, the Madrasah is **not** a child care centre, and as such there are mandated drop off and pick up times. The school day commences at 9am and finishes at 1:30pm sharp. There is an option to have your children meet you at our designated pick up area behind MIA located on George Laneway, please provide written consent for your child to meet you at the designated spot. Parents who fail to pick up their children at the designated time will be penalised with an administration fee according to the time spent supervising their children. We remind the parents of their duty of ensuring they support us in our pick up and drop off operations.

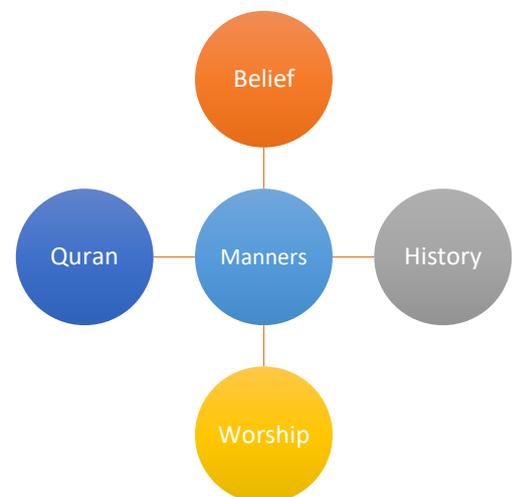
The Curriculum main focus:

The curriculum at MIA is focused around the core message behind Islamic Tarbiyyah (upbringing), the focus of manners. The four curriculum areas are linked together through the core message, of instilling correct Islamic manners and morals within our students.

MIA Madrasah endeavours to provide a holistic deliverance of Islamic lessons that allow the students to make connections between their lessons and their everyday lives.

Our Primary level of Islamic Studies has a strong focus on think-pair-share activities, group activities and when possible follow the pedagogical constructivist approach

Our teachers are trained in the bioecological model of development introduced by the Educational Psychologist Urie Bronfenbrenner to ensure that all students are treated as individuals with complex environments and therefore the deliverance of our



lessons are tailored for their needs. They are also trained in modern day learning and teaching strategies within the sphere of Quranic Studies and Islamic Studies, they undergo continuous staff development throughout the teaching year.

Our Young Adult Islamic Studies program transitions students from modern textbooks to classical Islamic texts, exposing them to the classical works of our Islamic Scholars. This includes specific texts on the subjects of 'Aqeedah, Fiqh, Usool al-Fiqh, Seerah, Hadeeth, Ulum ul-Hadeeth and Ulum al-Quran. Incorporating within the program is the developing of Islamic identity and Islamic character, specifically in the context of how a Muslim is to traverse and navigate through Western societies. We ensure that our students graduate with a strong foundation of the belief in Allah, the six pillars of Eeman, general knowledge of the sciences of the Shari'ah and a strong self of identity with their Islamic culture.

Class Composition

The class composition is determined differently between the Quran and Islamic Studies programs. The class composition for the Quranic Studies is according to the level of the student, this is determined by the Quran Coordinator when the student is evaluating on entering the Madrasah. Parents that believe their children need to be re-evaluated may request this through Admin. Islamic Studies class composition is determined by the age group of the students and in specific matters by influencing factors, such as the maturity level and academic needs, this remains the responsibility and decision of the Madrasah Manager.

Parent Access

Parents are most welcome! The Madrasah has strict procedures that must be followed to ensure the safety and security of the students that are on campus during the Madrasah teaching period. The front door and back door accesses are locked between 9:10am & 1:10pm. Parents are welcome to join us for our congregational Salaat of Dhuhr at 1:15pm. We thank our dear parents for their understanding in ensuring that these procedures are adhered to for the sake of efficient organisation.

Uniform

MIA Madrasah does not have a set uniform policy, rather we believe that the students should attend in that which they are most comfortable in. In saying that there are guidelines that the students must adhere to such as:

- No tight fitted garments
- No t-shirts or jumpers with obscene text or images
- Closed shoes
- Loose clothing must be worn
- No short clothing such as shorts above the knee for the boys
- No large jewellery
- No ripped clothing

We endeavour to provide a safe Islamic environment for the students are recommend our parents to dress their children with Islamic attire which will assist the students in getting ready for Madrasah that day.

What your child will need to bring each day

- Can-do attitude ready for a fun day at MIA Madrasah.
- Sturdy backpack
- MIA Madrasah Pack containing their textbooks.
- Stationery (pencils, crayons, colouring pencils, safety scissors, glue stick)
- Morning tea (piece of fruit/vegetables, drink, etc.).
- Lunch (sandwich, drink & snack).
- Absolutely no nuts.

Absences

Kindly explain any absences in writing. Please note you will need to ensure that your child catches up with any work they may have missed during their absence. Speak to your child's teacher to arrange worksheets/homework etc.

Medication

In the event that a medical practitioner has prescribed medication that may need to be administered while your child is at Madrasah, please ensure to follow the following procedure:

- bringing this need to the attention of the Madrasah Admin
- ensuring that the information about your child and medication is up to date
- supplying the medication and any 'consumables' necessary for its administration in a timely manner
- Collaborating with the Madrasah Admin in working out arrangements for the supply and administration of the prescribed medication.

Emergencies

In the event that your child should become ill or injured while at Madrasah, you will be contacted and requested to pick up your child. It is important to note that in the event that you cannot be contacted, each child will have emergency information on file with persons to be contacted in lieu of parents. If there is a change in this emergency information, please notify Admin immediately. In necessary circumstances (and we ask Allah to protect our children from this) emergency services will be contacted.

Food Allergies

Please be advised that the Madrasah endeavours to be a nut-free zone, as some students may have serious food/nut allergies. When specific allergies are brought to our attention, all parents will be asked to refrain from sending certain foods, snacks and lunches to Madrasah. Please also remind your child to not share any food with other students. We appreciate your assistance in helping us maintain a safe environment for all.

Positive Behavioural for Learning

MIA Madrasah adopts a Positive Behaviour for Learning approach. Positive Behaviour for Learning is an evidence-based whole school process to improve learning outcomes for all students. Positive Behaviour for Learning (PBL) brings together the whole-school community to contribute to developing a positive, safe and supportive learning culture.

Part of our PBL framework is ensuring that all students know what is expected from them and what they are to expect from the Madrasah. Example, they are expected to be ready for the Madrasah at the start of the day, they are expected to be respectful towards their teachers and fellow students and in turn they are to have the respect of others, the respect for their feelings and respect for their personal belongings.

Behavioural Issues

Students that portray negative behaviour will not be tolerated. Parents will be notified of any incidents promptly of any negative behaviour. If the student continues to misbehave then the consequences will escalate resulting in reflection sheets being completed, parent teacher interviews and other procedures outlined in the Madrasah Disciple Policy. Serious behavioural problems such as physically harming another student or teacher will result in immediate expulsion. Madrasah's Disciple policy can be requested via the Admin.

Withdrawing your child

Please note that Term Fees & Textbook fees are non-refundable. Students may be withdrawn at any time, their position is filled by those on the waiting list. It is important to note that if the student is to re-enrol they will not have priority over other students that are on the waiting list.

Thank you for choosing MIA Madrasah for your child's educational and spiritual development!

